

बिड दस्तावेज़ / Bid Document

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय / Bid End Date/Time	30-09-2026 11:00:00
बिड खुलने की तारीख/समय / Bid Opening Date/Time	01-10-2026 11:00:00
बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)	180 (Days)
मंत्रालय/राज्य का नाम / Ministry/State Name	Ministry Of Agriculture And Farmers Welfare
विभाग का नाम / Department Name	Department Of Agricultural Research And Education (dare)
संगठन का नाम / Organisation Name	Indian Council Of Agricultural Research (icar)
कार्यालय का नाम / Office Name	National Bureau Of Fish Genetic Resources(nbfgrr)
शिकायत निवारण के संपर्क विवरण / Contact details of Grievance redressal	HOD Email id :director.nbfgrr@icar.gov.in Buyer Email id: hari.vilas-icar@nic.in
कुल मात्रा / Total Quantity	1
वस्तु श्रेणी / Item Category	Establishment of DSpace-based Institutional Repository at ICAR-NBFGRR Library
GeMARPTS में खोजी गई स्ट्रिंग्स / Searched Strings used in GeMARPTS	Establishment of DSpace based Institutional Repository at ICAR-NBFGRR Library
GeMARPTS में खोजा गया परिणाम / Searched Result generated in GeMARPTS	Category not available on GeM for the text string uploaded by the buyer
अधिसूचना के लिए चयनित प्रासंगिक श्रेणियाँ / Relevant Categories selected for notification	Document Management Software (V2)
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover	Yes Complete
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years Of Experience and Turnover	Yes Complete
विक्रेता से मांगे गए दस्तावेज़ / Document required from seller	Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

बिड विवरण/Bid Details	
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
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ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई खरीद वरीयता/MII Purchase Preference

एमआईआई खरीद वरीयता/MII Purchase Preference	No
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं/सेवा प्रदाता को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ / Purchase Preference to MSE OEMs/ Service Provider available upto price within $L1+X\%$	15
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माता/सेवा प्रदाता को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Percentage of Bid quantity/amount for MSE OEMs/ Service Provider Purchase preference	25

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.
3. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
4. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.
5. **Purchase preference to Micro and Small Enterprises (MSEs):** Purchase preference will be given to MSEs having valid Udyam Certificate and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility for purchase preference based on documentary evidence submitted in case of product bids, whereas in case of services the eligibility is automatically validated. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within $L-1+ 15\%$ (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the [OM_No.1 4 2021_PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

Establishment Of DSpace-based Institutional Repository At ICAR-NBFGR Library (1 packet)**तकनीकी विशिष्टियाँ /Technical Specifications**

क्रेता विशिष्टि दस्तावेज़ /Buyer
Specification Document

[Download](#)

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Hari Vilas	226002,ICAR-NBFGR Canal Ring Road PO Dilkusha Telibagh PIN-226002 Lucknow (U.P.)	1	15

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$, subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

2. Generic

Manufacturer Authorization:Wherever Authorised Distributors/service providers are submitting the bid, Authorisation Form /Certificate with OEM/Original Service Provider details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid

3. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer ,is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid.All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM.If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).

2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents (other than EMD and signed Integrity Pact - which can be submitted within 5 days of bid opening) in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service

Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

[यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions](#)

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---



ICAR-NATIONAL BUREAU OF FISH GENETIC RESOURCES

Canal Ring Road, P.O. Dilkusha,
Lucknow-226 002, U.P., India
Website : www.nbfgr.res.in

F.No. 3-90(2025-26) Purchase DSpace Software

Dated: 09-09-2026

NOTICE INVITING TENDER THROUGH Government E-Market Place (GeM)

Manual bids shall not be entertained

Online Bids are invited from the interested firms under two bid system for procurement of **" Establishment of DSpace-based Institutional Repository at ICAR-NBFGR Library"** with complete supply and installation at ICAR-National Bureau of Fish Genetic Resources, Canal Ring Road, Telibagh P.O. Dilkusha, Lucknow-226002.

Tender documents may be downloaded from GeM website as per the schedule as given in CRITICAL DATE SHEET as under.

CRITICAL DATE SHEET

Tender No.	F.No. 3-90/2025-26
Date and Time for Issue/Publishing	09-09-2026 11:00 AM
Bid Submission End Date and Time	30-09-2026 11:00 AM
Date and Time for Opening of Bids	30-09-2026 11:30 AM
Address for Communication	I/c (S&P) ICAR-National Bureau of Fish Genetic Resources, Canal Ring Road, Telibagh, P. O. Dilkusha, Lucknow-226002.

I/c (S&P)

INSTRUCTIONS FOR ONLINE BID SUBMISSION

1. The tender from/bidder documents may be downloaded from the website: of GeM. Online submission of Bids through GeM is mandatory. Manual/Offline bids shall not be accepted under any circumstance.
2. Tenders/bidders are requested to visit website: [GeM](#) regularly. Any changes/modifications in tender enquiry will be intimated by corrigendum through [GeM](#) only.
3. In case, any holiday is declared by the Government on the day of opening, the tenders will be opened on the next working day at the same time. The council reserves the right to accept or reject any or all the tenders.
4. The interested firms are required to deposit (in original) **Earnest Money Deposit (EMD)** worth **Rs. NIL** in the form of Demand Draft from any of the Commercial Bank in favour of **ICAR Unit: NBFGR, payable at Lucknow** must be addressed to the **Asstt. Administrative Officer, ICAR-National Bureau of Fish Genetic Resources, Canal Ring Road, Telibagh, P.O. Dilkusha, Lucknow-226002**. Bidder has to upload scanned copy/proof of the DD along with bid and has to ensure delivery of hardcopy to the buyer within 5 days of Bid End Date/Bid opening date.
5. Bidder need not to come at the time of Technical as well as Financial bid opening at ICAR-NBFGR. They can view live bid opening after login on GeM Portal at their remote end. If bidder wants to join bid opening event at ICAR-NBFGR then they have to come with bid acknowledge slip that generates after successful submission of online bid.

The firms are also required to upload copies of the following documents:-

Checklist:

The firm must be fill this check list.

Sr. No.	Documents	Page No.	Remarks
1.	Firm's Registration		
2.	Pan Card		
3.	GSTIN No.		
4.	Tender Acceptance Letter along with full tender documents with sign & seal of firm in each and every pages of tender documents.		
5.	Manufacturers Authorization Certificate issued by Principal Manufacture duly verified by the Indian Agent or Manufacturing Certificate.		
6.	Scanned copy of Income Tax Statement for the last three financial years Financial Years 2022-2023 (Assessment Year 2023-2024) Financial Years 2023-2024 (Assessment Year 2024-2025) Financial Years 2024-2025 (Assessment Year 2025-2026)		

Note:-

- 1. Please clear mentioned the page number of attached documents in above checklist and no document which are not related to tender/intended item should not be attached with tender.***
- 2. Clint list with email id and mobile number to whom intended item supplied earlier be attached.***
- 3. Tender with superfluous document will be straight way rejected.***

Note: Circular No. 1(2)(1)/2016-MA dated 10th March 2016 of Ministry of Micro, Small & Medium Enterprises (MSE,s) and Circular No. F/20/2/2014-PPD (Pt), dt.26/07/2016 of Ministry of Finance, Department of Expenditure, Procurement Policy Division; regarding relaxation of Norms for Startups and Micro & Small Enterprises in Public Procurement on Prior Experience-Prior Turnover Criteria prior turnover would be applicable.

• **Financial Bid:**

- (a) Price Bid as BoQ
- * Tax extra as applicable should be indicated separately in the column provided.

Note:- The above mentioned Financial Proposal/Commercial Bid format is provided as BoQ_ XXXX. xls along with this tender document at GeM. Bidders are advised to download this BoQ_ XXXX. xls as it is and quote their offer/rates in the permitted column and upload the same in the Financial Bid. Bidder shall not tamper /modify downloaded price bid template in any manner. In case if the same is found to be tempered/modified in any manner, tender will be completely rejected and tenderer is liable to be banned from doing business with ICAR-NBFGR.

I/c (S&P)

Terms & Conditions

1. The tender shall quote rates, which will include the delivery, installation and other incidental charges, Taxes, if any.
2. The rates should be quoted as per the BOQ uploaded on the GeM Portal. Taxes, if any, should be indicated separately. It must be noted that the contract shall be awarded to the firm which fulfils all the required terms and conditions and remains L-1 for any particular items.
3. The firm must also possess valid PAN No., GSTIN No. and a copy of the same must also be enclosed with the tender document.
4. Copy of previous three years of Income Tax Statement may be furnished.
5. Any compulsive amendment, if required in the tender documents must be communicated up to 7 days before closing date of tender. This communication should have appropriate justification. The right to accept or not accept is vested with Competent Authority, ICAR-NBFGR, Lucknow.
6. The successful firm shall have to supply within 45 days from the date of confirmed supply order. The rates quoted shall be valid for one year from the date of opening of tender.
7. The contractor/bidder or his representative may contact the undersigned at Telephone No. 0522-2441735, 2440145 for any further clarification.
8. The Director, ICAR-National Bureau of Fish Genetic Resources (ICAR-NBFGR) shall have the right to reject all or any of the offers, accept more than one offer, and assign part of the job.
9. Merely quoting of lowest rates does not mean that order shall be given to that firm. The Competent Authority will finally decide on the basis of quality and performance of past installation.
10. The interested firms are required to deposit (in original) **Earnest Money Deposit (EMD)** worth **Rs. NIL** in the form of Demand Draft from any of the Commercial Bank in favour of **ICAR Unit: NBFGR, payable at Lucknow** must be addressed to the **Asstt. Administrative Officer, ICAR-National Bureau of Fish Genetic Resources, Canal Ring Road, Telibagh, P.O. Dilkusha, Lucknow-226002**. Bidder has to upload scanned copy/proof of the DD along with bid and has to ensure delivery of hardcopy to the buyer within 5 days of Bid End Date/Bid opening date..
11. Rates once finalized will not be enhanced/reduced during the currency of the contract.
12. In case of foreign currency, conversion rates in INR will be taken on that day when financial bid will open.
13. In case, the successful bidder shows inability at any stage, after the contract is finalized and awarded, for whatsoever reason (s), to honor the contract, the Earnest Money/ Performance Security deposited would be forfeited.
14. The Director, ICAR-NBFGR reserves the right to cancel the contract at any time during the currency period of the contract without giving any reason.
15. **The firm to whom the tender will be awarded, will have to deposit the Performance Security equal to 3% of the total amount at the time of installation of the equipment. If the services are not found to be satisfactory, the Performance Security is liable to be forfeited. No. interest will be paid on Performance Security.**

16. If any disputes (s) arises between ICAR-NBFGR and the firm with reference to the contract, ICAR-NBFGR will decide it and its decision will be binding on the firm.
17. **Bid Validity: 180 days.**
18. The contract will be given to item-wise Least one (L-1).
19. Our Institute is Registered with DSIR and we are exempted from Excise Duty & Custom Duty. Hence CDEC/DSIR will be provided to the selected bidder, after submission/production of Performance Bank Guarantee by the supplier (s). Rate should be quoted accordingly.
20. **PAYMENT:**

100% of the contract price on receipt of goods by the consignee supported by satisfactory installation/working report and submission of PBG.
21. **INSTALLATION:**
Within 30 days from the date of receipt of equipment in the Institute failing which liquidated Damage clause shall apply.
Liquidated Damage Clause: It would be realized @0.5% (half per cent) of the base price (excluding taxes) of the delayed goods for each week of delay subject to maximum 10%.
- 22- **SETTLEMENT OF DISPUTE:-**
 - i- The purchaser and the supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the contract.
 - ii- If, after twenty-eight (28) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the Purchaser or the Supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter may be commenced unless such notice is given. Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this Clause shall be finally settled by arbitration. Arbitration may be commenced prior to or after delivery of the Goods under the Contract. Arbitration proceedings shall be conducted in accordance with the rules.
 - iii- Notwithstanding any reference to arbitration herein.
 - a- The parties shall continue to perform their respective obligations under the Contract unless they otherwise agree;

and
 - b- The Purchaser shall pay the Supplier any monies due the Supplier.
22. **Price:**
 - i. If any bidder wants to quote in foreign currency, price be quoted on FOB international port of shipment in foreign currency and all charges from FOB international Port to FOR, ICAR-NBFGR, Lucknow (like: Air/Sea freight, insurance, custom duty against CDEC, Custom Clearing charges and transportation up to ICAR-NBFGR, Lucknow) should be quoted in INR only.

- ii- If any bidder wants to quote in INR, Price be quoted on FOR, ICAR-NBFGR, Lucknow basis.
- iii- IN CASE THE STORES PERTAINS TO IMPORT:
 - (a) KINDLY ENSURE TO ENCLOSE MANUFACTURER’S AUTHORIZATION IN FAVOUR OF INDIAN SUBSIDIARY FIRM. IT MAY ALSO BE NOTED THAT FURTHER AUTHORIZATION BY SUBSIDIARY FIRM IN FAVOUR OF ANY OTHER FIRM LOCATED IN INDIA TO PROMOTE THEIR SALE MUST HAVE AUTHORIZATION FROM THE PRINCIPAL FIRM FOR FURTHER AUTHORIZATION TO AN INDIAN FIRM, FAILING WHICH THE TENDER IS LIABLE TO BE CANCELLED.
 - (b) PRICE SHOULD BE QUOTED ON FOR INTERNATIONAL AIRPORT/ SEAPORT AND CIF NEW DELHI ALSO. IN CASE ANY FIRM QUOTES THE RATE ON FCA EX-WORKS BASIS ONLY, FCA OR EX-WORKS PRICE WILL BE TREATED AS FOR INTERNATIONAL AIRPORT/ SEAPORT.
 - (c) PRICE CAN ALSO BE QUOTED IN INR (FOR BASIS) OR INTERNATIONAL CURRENCY CDEC/DSIR AND/OR GST CAN BE DEMANDED FOR AVAILING EXEMPTIONS.

“Terms and conditions are acceptable”

Dated:

(Authorized Signatory of the firm)



ICAR-NATIONAL BUREAU OF FISH GENETIC RESOURCES

Canal Ring Road, P.O. Dilkusha,

Lucknow-226 002, U.P., India

Website : www.nbfgres.in

Name of the firm :

Registered/Postal Address :

1.	Permanent Account Number (PAN No.)	
2.	GST Registration No., if applicable	
3.	Bank Details:	
a	Bank Name	
b	Branch Address	
c	Account No.	
d	Type of Account (Current/Saving)	
e	MICR No.	
f	RTGS/NEFT Code:	

Date:

Name of the Authorized Signatory

Place:

Stamp & Signature

TENDER ACCEPTANCE LETTER
(to be given on Company Letter Head)

Date:

To,

.....
.....
.....
.....

Sub: Acceptance of terms and conditions of tender:

Tender Reference No.:

Name of tender/work:-

.....
.....
.....

Dear Sir,

1. I/we have downloaded/obtained the tender document (s) for the above mentioned Tender/work from the website (s) namely:

.....
.....

As per your advertisement, given in the above mentioned website (s).

2. I/we hereby certify that I/we have read the entire terms and conditions of the tender documents from Page No. to (Including all documents like annexure (s), schedules (s) etc.) which form part of the contract agreement and I/we shall abide hereby the terms/conditions/clauses contained therein.

3. The corrigendum (s) issued from time to time by your department/organization too have also been taken into consideration, while submitting this acceptance letter.

4. I/we hereby unconditionally accept the tender conditions of above mentioned tender document (s)/corrigendum (s) in its totality/entirety.

5. I/we do hereby declare that our firm has not been blacklisted/debarred by any Govt. Department/Public Sector Undertaking.

6. I/we certify that all information furnished by the our firm is true and correct and in the event the information is found to be incorrect/untrue for found violated, then your department/organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully,
(Signature of the Bidder, with official seal)

Technical Specifications for Establishment of DSpace-based Institutional Repository at ICAR-NBFGR Library

1. Scope of Work

The bidder shall design, install, customize, configure, implement, and commission a DSpace-based Institutional Repository (IR) for the Institute Library to preserve, manage, disseminate, and provide long-term access to the Institute's scholarly and institutional digital assets.

The project shall include installation, customization, migration, metadata creation, user training, documentation, testing, warranty support, and maintenance.

2. Objectives

The Institutional Repository shall:

- Preserve and manage the Institute's digital scholarly output.
- Provide Open Access to institutional publications.
- Improve visibility and accessibility of research publications.
- Support OAI-PMH compliant metadata harvesting.
- Facilitate indexing by search engines such as Google Scholar.
- Ensure long-term digital preservation.

3. Scope of Services

The successful bidder shall perform the following activities:

A. Installation and Configuration

- Installation of the latest stable version of DSpace.
- Installation on the Institute's Linux Server.
- Installation and Configuration of PostgreSQL database.
- Installation and configuration of Apache Tomcat.
- Installation of Java Runtime Environment (JDK).
- Configuration of Nginx/Apache Web Server.
- SSL configuration (certificate to be provided by the Institute, if available).
- Configuration of SMTP Email Services.
- System optimization.

B. Repository Design

Creation of complete repository hierarchy including:

- Communities
- Sub-Communities
- Collections
- Item submission workflow

The repository shall support future expansion.

C. Branding & User Interface

Customization of DSpace user interface including:

- Institute Logo
- Institute Colour Theme
- Homepage Design
- Banner
- Footer
- Navigation Menu
- Search Interface
- Browse Interface
- Responsive Design for Desktop and Mobile Devices

D. Metadata Configuration

Customization of metadata fields including:

- Dublin Core
- Qualified Dublin Core
- Custom Metadata Fields

Support for

- Author Identifier
- ORCID
- DOI
- ISBN
- ISSN
- Keywords
- Abstract
- Research Projects
- Funding Agency
- Department
- Subject Classification

E. Digital Content Migration

Migration/upload of approximately:

- Journal Articles
- Annual Reports
- Technical Bulletins
- Books
- Book Chapters
- Research Reports

- Theses/Dissertations (if available)
- Conference Papers
- Newsletters
- Images
- Audio/Video Files

The bidder shall upload approximately 2,000 digital records with complete metadata. Additional records shall be uploaded by Institute staff after training.

F. Search & Discovery Features

Repository shall support:

- Basic Search
- Advanced Search
- Browse by Author
- Browse by Title
- Browse by Subject
- Browse by Date
- Browse by Collection
- Browse by Community
- Faceted Search
- Full-text Search

G. User Management

Creation and configuration of:

- Administrator
- Community Administrator
- Collection Administrator
- Editor
- Reviewer
- Submitter
- Anonymous User

Authentication through:

- Local Authentication
- LDAP/Active Directory

H. Workflow Configuration

Repository shall support:

- Single Workflow
- Multi-level Approval Workflow
- Metadata Review

- Content Review
- Publication Approval

I. File Support

Repository shall support:

- PDF
- DOC/DOCX
- PPT/PPTX
- XLS/XLSX
- JPEG
- TIFF
- PNG
- MP4
- MP3
- ZIP
- CSV
- XML
- GIS files (optional)
- Research datasets

J. Statistics & Analytics

Repository shall provide:

- Item Views
- Downloads
- Most Viewed Items
- Most Downloaded Items
- Community Statistics
- Collection Statistics
- Monthly Statistics
- Country-wise Usage
- Google Analytics Integration

K. Interoperability

Repository shall support:

- OAI-PMH
- Dublin Core
- SWORD Protocol
- REST API
- XML Import/Export
- CSV Import
- Handle System

- DOI Ready
- ORCID Integration

L. Search Engine Optimization

Repository shall be optimized for indexing by:

- Google
- Google Scholar
- OpenAIRE
- BASE
- WorldCat (where applicable)

M. Backup & Security

The bidder shall configure:

- Automated Database Backup
- File Backup
- Metadata Backup
- Security Hardening
- HTTPS Configuration
- Firewall Recommendations
- User Access Control

N. Documentation

The bidder shall provide:

- Installation Manual
- Administrator Manual
- User Manual
- Backup & Recovery Manual
- System Configuration Document
- Source Code Customization Documentation

O. Security

The solution shall provide:

- HTTPS support
- SSL configuration
- Role-based access
- Password encryption
- Audit logs
- IP-based restriction
- Backup scheduling
- Disaster recovery

4. Training

The bidder shall conduct onsite training at the Institute.

Minimum Training:

- Administrator/ Library Staff Training – 2 Days
- End User Orientation – 1 Day

Training shall include:

- Submission
- Metadata Editing
- User Management
- Collection Management
- Backup
- Restore
- Reporting
- Troubleshooting

Training material shall be supplied in PDF format.

5. Technical Requirements

The software shall:

- Be based on the latest stable version of DSpace.
- Be fully Open Source.
- Support PostgreSQL.
- Support Java.
- Support Linux Server.
- Support UTF-8 and Unicode.
- Support multilingual interface.
- Be mobile responsive.
- Support PDF preview.
- Support image preview.
- Support audio/video files.
- Support large file uploads.
- Support persistent identifiers.
- Support metadata harvesting.

6. Deliverables

The bidder shall deliver:

1. Fully functional Institutional Repository.
2. Installation and configuration.
3. Repository customization.

4. Migration of 2,000 digital records.
5. Metadata creation.
6. User roles configuration.
7. Training.
8. Documentation.
9. Source code for all customizations.
10. One-year comprehensive warranty and support.

7. Warranty & Support

The bidder shall provide:

- One-year comprehensive onsite/remote support after successful commissioning.
- Unlimited bug fixing.
- Security updates.
- Version updates during the support period.
- Telephonic support.
- Email support.
- Remote troubleshooting.
- Maximum response time: **24 hours**.
- Maximum resolution time: **72 hours**.

8. Bidder Eligibility Criteria

The bidder should submit the following document along with the Technical Bid:

Sr. No.	Name of Documents	Attached
		Yes/No
	<u>Be a registered firm/company in India.</u>	
	Have a minimum 3 years' experience in implementing DSpace-based Institutional Repositories	
	Have successfully completed at least three similar projects in Government Departments, Universities, ICAR Institutes, IITs, NITs, IISERs, CSIR Laboratories, or other reputed academic/research institutions during the last five years	
	Have qualified technical personnel with experience in DSpace, PostgreSQL, Linux, Apache Tomcat, Java, and repository customization	
	Submit work completion certificates or purchase orders for similar projects	
	Have valid GST registration and PAN	
	Not have been blacklisted by any Government organization	

9. Acceptance Criteria

The project shall be considered complete after:

- Successful installation and commissioning.
- Verification of all functionalities.
- Successful migration of agreed digital records.
- Completion of training.
- Submission of documentation.
- Acceptance testing by the Institute and its user.
- Issuance of successful completion certificate by the Institute.

10. Payment Terms

- After successful installation, customization, migration, training, and acceptance by the Institute.

11. Compliance Statement

The bidder shall submit a point-wise compliance statement against each technical specification. Any deviation shall be clearly indicated; otherwise, it shall be presumed that the bidder fully complies with all specifications.

SIGNATURE WITH STAMP OF THE BIDDER